



**OFFICE OF THE DISTRICT & SESSIONS JUDGE : : BAKSA**

**NOTICE INVITING TENDER**

**Dated: Baksa, Mushalpur the 1<sup>st</sup> December, 2021**

Sealed quotations affixing non-refundable court fee stamp of Rs. 8.25 (Rupees Eight & Twenty Five Paise Only) are hereby invited from all intending Individuals, Firms and Govt. Registered travel agencies for providing one **LMV commercial vehicle** (without Driver and Fuel), on monthly rent basis for the use of Additional District & Sessions Judge-cum-Special Judge, POCSO, Baksa as per following terms and conditions.

The tenders will be received at office of the District & Sessions Judge, Baksa during office hours on working days till **4.00 PM of 10-01-2022** and same will be opened in the office of the undersigned on the same day in the presence of bidders or their representatives.

**Types of vehicle required:**

Category	Vehicle	No. of vehicle	Maximum Period or km run
I	Hyundai Verna/ Honda City/ Maruti Suzuki Ciaz (White Colour)	1	1 year or 30,000/- km

**TERMS & CONDITIONS**

**A. General:**

- i. Copy of valid Trade License, GST Registration Certificate, Vehicle Registration Certificate (RC), Copy of Insurance Paper of the Vehicle, Copy of Pollution certificate of the vehicle, PAN Card and Bank Account Details to be submitted along with the bid documents.
- ii. Bidders should quote the rate of vehicle, model wise as mentioned in above referred categories. The rate of the monthly rent and GST should be shown separately.

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- iii. Legal jurisdiction of any dispute will be within Baksa District only.
- iv. The successful bidder shall have to enter into an agreement with the undersigned or any other authorized officer for this purpose.
- v. The bidder/bidder's firm must not be black listed/terminated out by any Govt. Department /or any PSU in the past.
- vi. Preference will be given to brand new car tenderer.
- vii. The District & Sessions Judge, Baksa reserves the right to accept/reject the tender without assigning any reason thereof.

**B. PERIOD OF CONTRACT:**

- i. The contract will be tentatively for period a period of one year which may be extended from time to time depending upon condition of the vehicle and service of the bidder, or till a new official vehicle is provided by Hon'ble Gauhati High Court, whichever is earlier.
- ii. The price quoted by the bidder shall remain fixed during the entire period of contract as per agreement which is extendable for another year.
- iii. The District & Sessions Judge, Baksa reserves the right to terminate the contract with bidder within the contract period at any stage, if the service is not found satisfactory.

**C. TAXES AND OTHER DUTIES:**

- i. Payment of any Govt. tax/Duty for plying the vehicle shall be liability of the bidder.
- ii. Income Tax will be deducted from the hire charge of the bills as per Income Tax Norms.
- iii. Toll tax, if any, shall be borne by the user.

**D. BREAKDOWN OF VEHICLES:**

- i. In case of breakdown of vehicle within Baksa, the vehicle have to be replaced within one hour. If for a particular vehicle the number of breakdown exceeds three

times in month, the vehicle shall be withdrawn and to be replaced with another one by the bidder.

- ii. In case of breakdown outside Baksa, vehicle have to be replaced by the bidder within the shortest possible time, failing which the user will hire an alternative vehicle for which the hiring charge of the alternate vehicle will be deducted from the bill.
- iii. In case the selected bidder fails to provide requisite vehicle on duty as per requisition submitted, the Bidder will be liable for strict action.

**E. MAINTENANCE, REPAIRING & INSURANCE:**

The selected bidder shall bear all the maintenance, repairing cost including insurance of the vehicle.

**F. POL:**

Fuel will be provided by the User. However, Oil, Lubricants, Coolant etc. will be provided by the bidder.

**G. Servicing of Vehicle:**

The bidder will be allowed to undertake servicing of the vehicle on a holiday once in a month. On all other days, the vehicle will be stationed at the office/ residence of the Officer to whom the vehicle is allotted.

*S/- Aminur Rahman*  
District & Sessions Judge  
Baksa, Assam

Memo No. DJ/BAK/2021/ 4958- 4961

Dated: 01/12/2021

Copy to:

1. The Registrar General, Hon'ble Gauhati High Court, for kind information.
2. The Systems Assistant, District Judiciary, Baksa for uploading the Notice in the official web site for wide publicity.
3. Notice Board of this office.
4. Office File.

*Ru*  
District & Sessions Judge  
Baksa, Assam  
31/12/21